

Department of Printing Fulfillment Center
FAX & PHONE ORDER FORM

Washington WIC clinic training materials are available to order from the Fulfillment Center.

Fax: 360-586-6361 **Phone:** 360-586-6360

Ordering on the website **www.prt.wa.gov** is preferred.

For Fax & Phone orders:

1. Complete this form using the attached list of descriptions.
2. Fax completed order to 360-586-6361, or phone order to 360-586-6360.
3. For questions about your order, please call the Fulfillment Center directly. For questions about materials call Margaret Dosland, 1-800-841-1410 x 3639.

Clinic Training Materials Client Services Version 4.4	Suggested Order Amount	Quantity Requested
1. Race and Ethnicity Client Tool	1 per staff member	
2. Trainee Section - Age Adjusted Plotting on Growth Charts & Risk Assessment for Preterm Infants	1 per staff member, unless clinic is copying their own.	
3. Trainee Section - Data Collection for Language Needs	1 per staff member, unless clinic is copying their own.	
4. Trainee Section - Race and Ethnicity Data Collection	1 per staff member, unless clinic is copying their own.	
5. Trainer Packet - Training Agenda, Trainer Guides & CD-Rom with PowerPoint presentations	1 per trainer	
Supplemental Materials		
6. <u>Nutrition Practice Care Guidelines for Preterm Infants in the Community</u> - Revised August 2006. Reprinted from Oregon State.	1 per dietitian <i>Also available on the web, see descriptions for link.</i>	
7. Video taped presentation: "Preterm Infants: Growth Assessment & Feeding" by Joan Zerzan, MS, RD, CD <i>Full Session</i>	1 per clinic <i>Select one: VHS or DVD</i>	<input type="checkbox"/> 1 DVD OR <input type="checkbox"/> 1 VHS

Your shipping information: (Please write clearly)

Clinic/Agency _____

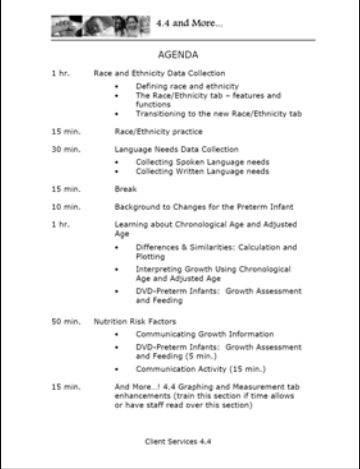
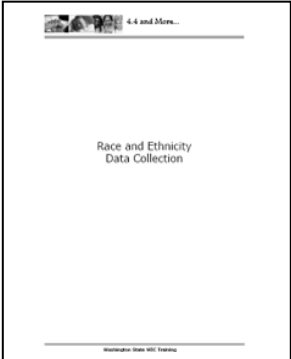
First and Last Name _____

Street (NO P.O. Boxes) _____



City _____, WA Zip _____ Phone (____) _____

Email (not required) _____ Fax _____

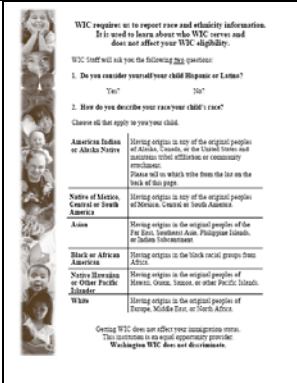
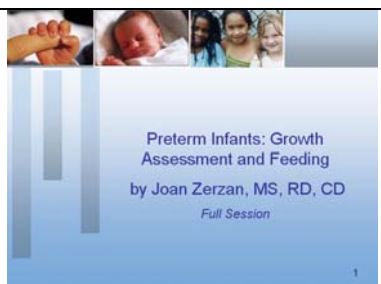
DESCRIPTION OF 4.4 & MORE... TRAINING MATERIALS

Picture	Title	Description
 <p>The image shows the cover of a 'Trainer Packet' titled '4.4 and More...'. It features an 'AGENDA' section with the following items and durations:</p> <ul style="list-style-type: none"> 1 hr. Race and Ethnicity Data Collection <ul style="list-style-type: none"> Defining race and ethnicity The Race/Ethnicity tab - features and functions Transitioning to the new Race/Ethnicity tab 15 min. Race/Ethnicity practice 30 min. Language Needs Data Collection <ul style="list-style-type: none"> Collecting Spoken Language needs Collecting Written Language needs 15 min. Break 10 min. Background to Changes for the Preterm Infant 1 hr. Learning about Chronological Age and Adjusted Age <ul style="list-style-type: none"> Differences & Similarities: Calculation and Plotting Interpreting Growth Using Chronological Age and Adjusted Age DVD-Preterm Infants: Growth Assessment and Feeding 50 min. Nutrition Risk Factors <ul style="list-style-type: none"> Communicating Growth Information DVD-Preterm Infants: Growth Assessment and Feeding (5 min.) Communication Activity (15 min.) 15 min. And More... 4.4 Graphing and Measurement tab enhancements (train this section if time allows or have staff read over this section) <p>Client Services 4.4</p>	<p>Trainer Packet – Training Agenda, Trainer Guides & CD-Rom with PowerPoint presentations</p>	<p>Trainer Packet includes:</p> <ol style="list-style-type: none"> Training Agenda - suggested agenda to guide trainer with time needed for each section. Trainer Guides* for: <ul style="list-style-type: none"> Age Adjusted Plotting on Growth Charts & Risk Assessment for Preterm Infants Data Collection for Language Needs Race and Ethnicity Data Collection CD-Rom with PowerPoint presentations for trainer to use with printed trainee sections. <p>*Trainer guides provide trainer with additional information about topics and helpful information for conducting training.</p> <p>Suggested order is one Trainer Packet per trainer.</p>
 <p>The image shows the cover of a 'Trainee Section' titled '4.4 and More...'. It features the title 'Race and Ethnicity Data Collection' and a small graphic at the bottom.</p>	<p>Trainee Section - Race and Ethnicity Data Collection</p>	<p>Trainee section provides information on Race and Ethnicity Data Collection.</p> <p>Section objectives include:</p> <ul style="list-style-type: none"> WIC policy and Client Services Version 4.4 changes. <p>34 page handout</p> <p>Suggested order is one section per staff attending training, unless clinic is copying their own.</p>

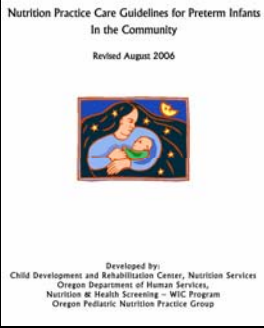
DESCRIPTION OF 4.4 & MORE... TRAINING MATERIALS

	<p>Trainee Section - Data Collection for Language Needs</p>	<p>Trainee Section provides information on Data Collection for Language Needs.</p> <p>Section objectives include:</p> <ul style="list-style-type: none"> ▪ Viewing data collection fields ▪ Discussion of the importance of collecting data information <p>15 page handout</p> <p>Suggested order is one section per staff attending training, unless clinic is copying their own.</p>
	<p>Trainee Section - Age Adjusted Plotting on Growth Charts & Risk Assessment for Preterm Infants</p>	<p>Trainee section provides information on Age Adjusted Plotting on Growth Charts & Risk Assessment for Preterm Infants.</p> <p>Section objectives include:</p> <ul style="list-style-type: none"> ▪ Assessment of preterm infants using new age adjusted plotting in Client Services ▪ Application of nutrition risks for preterm infants <p>50 page handout</p> <p>Suggested order is one section per staff attending training, unless clinic is copying their own. Note: staff who do not assess growth may not need this section.</p>

DESCRIPTION OF 4.4 & MORE... TRAINING MATERIALS

	<h3>Race and Ethnicity Client tool</h3>	<p>Client Race and Ethnicity tool is designed for staff to use with clients to determine the client's race and ethnicity.</p> <ul style="list-style-type: none"> One page, double sided, printed on orange card stock. Provides race and ethnicity information on the front & list of tribes on the back. Currently in <u>English Only</u>. Additional languages will be available at a later date. <p>Suggested order is one per staff member.</p>
<h2>Supplemental Materials</h2>		
	<p>A video taped presentation of “Preterm Infants: Growth Assessment & Feeding” by Joan Zerzan, MS, RD, CD</p> <p><i>Full Session</i></p> <p>One copy of the PowerPoint slides handout is provided with each video tape or DVD.</p> <p>Certificate of Completion is included for participants claiming Continuing Professional Education Units (CPEUs).</p>	<p>A video-taped presentation of “Preterm Infants: Growth Assessment & Feeding” by Joan Zerzan, MS, RD, CD. Supplemental training for local staff to learn more about feeding and growth assessment of the preterm infant. Local nutritionists attending this session reported it was very helpful.</p> <p>Note: May be too technical for some staff. Excerpts of this presentation are included in the “Age Adjusted Plotting on Growth Charts” PowerPoint presentation.</p> <p>Suggested order is one per clinic.</p>

DESCRIPTION OF 4.4 & MORE... TRAINING MATERIALS

 <p>Nutrition Practice Care Guidelines for Preterm Infants In the Community Revised August 2006</p> <p>Developed by: Child Development and Rehabilitation Center, Nutrition Services Oregon Department of Human Services, Nutrition & Health Screening - WIC Program Oregon Pediatric Nutrition Practice Group</p>	<p>Nutrition Practice Care Guidelines for Preterm Infants in the Community Revised August 2006</p>	<p>These guidelines were designed to assist WIC and community-based nutritionists in caring for the high-risk preterm infant to ensure optimal post-discharge growth and development.</p> <p>Developed by: Child Development and Rehabilitation Center, Nutrition Services Oregon Department of Human Services, Nutrition & Health Screening-WIC Program, Oregon Pediatric Nutrition Practice Group.</p> <p>55 page document</p> <p>Recommended resource for dietitians. Entire document can be viewed at http://oregon.gov/DHS/ph/wic/index.shtml</p> <p>Suggested order is one for each dietitian who would like to have a hard copy. Some staff may prefer using web based document.</p>
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